



Tennessee District Awards Information

2008-2009

Tennessee District Awards

Award	Deadline	
District Pin Award	Jan. 1	Submit design to District treasurer.
Pat Chrostowski Bulletin Award*	Mar. 1	Submit entry to District awards chairperson.
National Best Club Bulletin Award	Apr 10	Submit entry to The National Exchange Club
Youth of the Year Award	Apr. 30	Submit entry to District A.C.E./Youth award chairperson.
A.C.E. of the Year Award	Apr. 30	Submit entry to District A.C.E./Youth award chairperson.
Growth Award	Apr. 30	Based on membership figures provided by National dated May 1 – April 30
Good News Award	Apr. 30	Submit entry to District awards chairperson.
Exchangite of the Year	Apr. 30	Submit entry to District awards chairperson
All-American Volunteer of The Year Award	Apr. 30	Submit entry to District awards chairperson
Outstanding Club President	Apr. 30	Chosen by Executive Committee of District Board. (omitted from Book)
Outstanding District Director	Apr. 30	Chosen by Executive Committee of District Board. (omitted from Book)
Attendance Award		Roll call of District convention. Based on members present at convention roll call.
Scrapbook Award		Roll call of District convention. Submit entry form and scrapbook at registration.
E.W. Sprague Award		Roll call of District Convention. Submit entry and scrapbook at registration.

All awards given for large club (50 or more members) and small club (49 or fewer members) based on membership at the beginning of the award year (July 1) This includes Bulletin, Good News, Growth and Scrapbook.

All clubs must follow the time frame and rules to be considered for awards.

Awards criteria that includes impact of clubs presence in the community should include, but not limited to media coverage, thank you notes, members asking to join, additional assistance for projects and partnerships.

All clubs should be sure that any individual submitted for an award will be able to attend the District Convention before submission to the awards chair.

District Award Committee

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Exchange Club of Jackson

A.C.E. and Youth of Year

Sharon Howard
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District Treasurer

John Stracener
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Noon Exchange Club of Murfreesboro

District Pin Competition 2008-2009

Each year, Tennessee Exchangites who attend the District convention are seen wearing the official Tennessee District lapel pin. The design of this pin is chosen by the Board of Directors through an annual competition.

- Members should submit proposed designs by **Jan. 1** to the Tennessee District treasurer.
- The pin design should be capable of reproduction on cloisonne enamel and should include the Exchange logo. Colors are left to the discretion of the designer, but the Exchange emblem should be in the official colors of blue, gold, and white.
- The size of the pin may vary but should not exceed 2 inches in width or 2 inches in height. Remember that the pin is intended to be worn on the lapel, so larger sizes may not be appropriate.

Pat Chrostowski Bulletin Award 2008-2009

Entry Form

Two Pat Chrostowski Bulletin Awards will be presented each year, one for large clubs (those with 50 or more members at the beginning of the award year) and one for small clubs (49 or fewer members) based on the following criteria:

- To be eligible, a club must publish at least one bulletin per month.
- This form must be accompanied by at least three and not more than six issues of the bulletin.
- Bulletins will be rated on a scale of 1 to 10, with 10 being the highest score.
- Bulletins will be judged on content, readability, eye appeal, club news coverage, and Exchange education (refer to attached rating sheet). These criteria are those established by the National Exchange Club for its national bulletin competition.
- To be eligible, all entries must be submitted to the district awards chairman by **March 1**.

Club president

Club secretary

Bulletin Award Criteria 2008-2009

Content

Maximum points: 30

- A. Is content balanced between news of upcoming meeting programs, other club events, project progress, reports of recent projects, member news, items of general Exchange interest, personality profiles, humor? **Score**_____
- B. Does the bulletin promote participation, attendance, membership and new club building, Exchange education and significant news on district and national levels of Exchange? **Score**_____
- C. Does the bulletin carry the correct Exchange Club emblem as well as complete and correct club name, city, state, date, meeting time and place? **Score**_____

Readability

Maximum points: 10

Does the writing meet acceptable standards of punctuation, sentence structure, grammar and spelling? Is writing concise, understandable and accurate? **Score**_____

Eye Appeal

Maximum points: 10

Does the overall appearance of the bulletin stimulate readership? Are the masthead and other elements creatively and neatly handled with occasional artwork, photos, color, etc.? Is printing of good quality? **Score**_____

Total_____

National Best Club Bulletin Award 2008-2009

A plaque will be awarded to two club bulletin editors—one for clubs with fewer than 50 members and one for clubs with 50 or more members. Objectives

The objectives of the National Best Club Bulletin Award are:

- To recognize and encourage excellence among Exchange Clubs in the publication of local Exchange Club bulletins;
- To impress upon club leaders the value to the members and to the success of the club itself of publishing readable, attractive and informative bulletins on a regular basis;
- To stimulate through the bulletin greater club unity, attendance at meetings, membership participation, involvement, enthusiasm and awareness of Exchange goals, principles and ideals;
- To encourage the publication of club bulletins by Exchange Clubs that do not currently do so.

Requirements:

1. Bulletin must be published and distributed at least once a month.
2. Winners of the award become ineligible for this year's competition.
3. Deadline for receipt of entries at National Headquarters is April 10.
4. Bulletins will be judged for content, readability and eye appeal. The bulletin in each membership category with the highest score will be the winner.
5. Entries will be judged by a panel of professionals with experience in writing, newspaper or periodical editing or related communications field.
6. Please submit no more than three samples of a club's bulletin published between April 1 and March 31 for consideration by the judges.

Application: Send **the National Best Club Bulletin Award entry form** and three samples published between April 1 and March 31 to National Headquarters.

Application can be found on the www.nationalexchangeclub.org web site. Member Area, Awards, Publications, “National Best Club Bulletin Award” form (includes instructions).

NOTE: beginning in fiscal year 2008-2009, a Club does not have to win the District Bulletin Award to submit their Club Bulletin for a National Award.

Youth of the Year 2008-2009

Youth of the Year is a National Exchange Club awards program that recognizes outstanding students in the community who have excelled in academics and leadership. When your club becomes involved in this worthwhile program, you are joining hundreds of other clubs across the country in an effort to identify and recognize the youth leaders of the nation.

Local Exchange Club Youth of the Year winners are eligible to compete for the Tennessee District Youth of the Year award. The District award carries a scholarship of **at least \$1,000** and the right to compete for the National Exchange Club Youth of the Year award.

The Tennessee District Youth of the Year award will be presented at the District convention. **To be eligible, the award winner must be present at the award ceremony to receive the award in person. Local clubs should verify with their candidate that he or she would be able to be present at both the District and National conventions, if required, before submitting the entry.**

Accommodations and meals for the winner and parents/guardians at the convention will be provided by the District. Travel will be the responsibility of the sponsoring club.

How to enter:

1. Complete the nomination form, which can be obtained from the District youth chairperson or from the National website, **www.nationalexchangeclub.org**.
2. Review and complete the District form which is found on the following page.
The completed and signed form must accompany the entry packet.
3. Make sure school officials, parent/guardian, and sponsoring club president sign the form from National. Club president and club secretary must sign the District form..
4. Include a 5x7 black-and-white photograph in a separate envelope.
5. Forward the entry forms, required essay, and photograph to the District youth chairperson by **April 30**.

Youth of the Year 2008-2009

District Entry Form

Please review and insure that the entry will satisfy each of the criteria that follows:

1. The District award winner must be present at the award ceremony of the District Convention. (Confirm prior to submitting entry to District.)
2. The National award winner must be available to attend the National Convention. (Confirm prior to submitting entry to District.)
3. To sponsor an entry at the District level, the club must have recognized a minimum of three (3) Youths of the Month from which the Youth of the Year was selected. Please provide name and school for each of the club's Youths of the Month.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

4. Both the completed National Entry Form and the completed District Entry Form must be submitted to District as a part of the entry packet.
5. A 5 x 7 black-and-white photograph of the candidate must be submitted to District as a part of the entry packet.
6. The entry packet is due to the District Youth Chair no later than **April 30**.

Club president signature

Club secretary signature

A.C.E. 2008-2009

Accepting the Challenge of Excellence

The A.C.E. award is a National Exchange Club program that recognizes high school students who have made dramatic changes in their attitude and performance some-time during their high school years, and are now eligible for high school graduation. These "at risk" students have often overcome great physical, emotional, or social obstacles, yet few receive recognition.

This is a positive program with two key objectives. First, it helps encourage students to overcome their hardships and get back on track toward a high school diploma. Second, the award recognizes students who are often overlooked for their accomplishments. This special recognition serves as a powerful example to all students that hard work and perseverance really do pay.

The Tennessee District A.C.E. winner is chosen from entries submitted by local Exchange Clubs. The District A.C.E. winner will be presented the award and a scholarship of **at least \$1,000** at the District convention. The District winner will also be eligible to compete for the National Exchange Club A.C.E. award.

To be eligible for the District award, the recipient **must be present at the District convention** to accept the award in person. **Local clubs should verify with their nominee that he or she would be able to attend the District convention and, if required, the National convention before submitting the entry.** Accommodations and meals at the convention for the award winner and the parents/guardians will be provided by the District. Travel to the convention is the responsibility of the sponsoring club.

How to enter:

1. Complete the entry form, which can be obtained from the District youth chairperson or the National website at **www.nationalexchangeclub.org**
2. Follow instructions on page 2, making sure the club president signs section 3.
3. Enclose a 5x7 black-and-white photo in a separate envelope.
4. Forward the entry form, photo, and required narratives to the District youth chairperson by **April 30**.

**Accepting the Challenge of Excellence Award
A.C.E.
2008-2009**

District Entry Form

Please review and insure that the entry will satisfy each of the criteria that follows:

1. The District award winner must be present at the award ceremony of the District Convention. (Confirm prior to submitting entry to District.)
2. The National award winner must be available to attend the National Convention. (Confirm prior to submitting entry to District.)
3. Both the completed National Entry Form and the completed District Entry Form must be submitted to District as a part of the entry packet.
4. A 5 x 7 black-and-white photograph of the candidate must be submitted to District as a part of the entry packet.
5. The entry packet is due to the District Youth Chair no later than **April 30**.

Club president signature

Club secretary signature

Growth Award 2008-2009

There will be two Growth Awards presented each year, with competition divided into classifications based on membership growth between July 1 and April 30 of the award year.

Clubs with 49 or fewer members on July 1 will compete in the small club category, and clubs with 50 or more members will compete in the large club category.

The Growth Awards shall be awarded on the basis of one point per member gain from July 1 to April 30, using membership figures as listed in the May 1 Membership Report of the National Exchange Club to determine the gain.

Good News Award

2008-2009

1. Articles must be sorted by month
2. Articles must be clipped
3. Award must be presented in a folder

Good News Award 2008-2009

Entry Form

Exchange Club of _____

Number of Members on July 1: _____

Public Relations Chairperson: _____

- _____ 5 points ea. Install a new, official Exchange Club road sign (photo to accompany entry).
- _____ 5 points ea. Replace existing official Exchange Club road sign that is worn (photo to accompany entry).
- _____ 5 points ea. Install or maintain an official "The Exchange Club of _____" Meets Here" plaque (photo to accompany entry).
- _____ 5 points ea. Publish no less than once per month a newspaper notice/radio spot as to when and where the club meets (notice/script to accompany entry).
- _____ 5 points ea. Publish no less than once per month, a club bulletin or newsletter (3 to 6 issues to accompany entry).
- _____ 5 points ea. Arrange television play of an official Exchange Club PSA video (copy of agreement to accompany entry).
- _____ 5 points ea. Arrange radio play of an official Exchange Club PSA radio clip (copy of agreement to accompany entry).
- _____ 5 points ea. Media coverage of a club member or club event with "Exchange Club" printed in the article (copy to accompany entry).
- _____ 5 points ea. Arrange for a billboard utilizing any official signing, available from National, that promotes Exchange or Child Abuse Prevention (photo to accompany entry)
- _____ 5 points ea. Participate in a community event by displaying a booth/story board that promotes Exchange or Child Abuse Prevention (photo and identification of each event to accompany entry).
- _____ Points Grand Total

Club president signature

Club secretary signature

**Tennessee District
Exchangite of the Year
2008-2009**

This award is given annually to the Exchangite who best typifies the ideals of Exchange by involvement in his/her club, community, and country during the award year. The winner will be recognized at the District convention.

Name _____

Member of Exchange Club of _____

Date joined Exchange _____

Offices held this club year _____

Number new members sponsored this club year _____

District activities attended this club year _____

Attendance record this club year (%) _____

List all Exchange Club projects in which the nominee participated in this club year, and describe his/her involvement in each (e.g. chairman, number hours worked, amount of money raised, etc.):

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

(use additional sheet, if needed)

**Exchangite of the Year Award
Page 2**

List all civic, church, school, or other community activities in which the nominee was involved during the club year:

1. _____

2. _____

3. _____

4. _____

5. _____

(use additional sheet, if needed)

We, the undersigned, attest that the information on this entry form is true, complete, and accurate to the best of our knowledge and belief.

Nominee

Club president

Club secretary

All-American Volunteer of the Year Award Application

2008-2009

The _____ Exchange Club of _____

Places in nomination _____

For All-American Volunteer of the Year.

Activity and points shown are from the time period July 1, 2007 to June 1, 2008.
Application due to District Awards Chair by June 1.

Served on Club-level committees: (must document)

How many days during the year did the nominee work for Exchange? _____

How many hours did the nominee work for Exchange? _____

In how many different projects did the nominee participate? _____

Attach a 2-page narrative

Nominee attended at least 75% of club meetings: yes or no (circle one)

Nominee participated in at least 80% of club projects: yes or no (circle one)

Sent to District Awards Chair by April 30th

Club Secretary

Attendance Award 2008-2009

During the opening session of the District convention, registration will close for a short period for a roll call of those in attendance.

To determine the winner of the Attendance Award, the number of members from each club present at roll call will be divided by the number of members of the club on April 30, and then multiplied by the number of miles from the club's home city to the convention site (for clubs in whose home city the convention is held, this number will be 1). The club with the highest point total will receive the Attendance Award.

To be eligible for the award, a club must be in good standing with both National and District, and must have a minimum membership of 15. All clubs in contention for the award must verify the roll call by attesting that those members in attendance are in good standing (dues paid).

The convention secretary's member attendance count at roll call will be the sole determinant of the number of members present from each club. Members registered at the convention but not present and answering at roll call will not be counted in the club's total for award purposes.

Outstanding Club Scrapbook Award

2008-2009

1. There will be two Outstanding Club Scrapbook awards:
 - one for large clubs (those with 50 or more members on July 1)
 - one for small clubs (49 or fewer members on July 1)
2. Scrapbooks will be judged on content and appearance in accordance with the attached rating sheet.
3. All entries must be submitted by **roll call** of the District convention to be eligible.
4. Entries must be accompanied by this entry form signed by both the club president and club secretary.
5. Names of those attending conference and convention must be listed on entry form.

Club president

Club secretary

Scrapbook Award Criteria

2008-2009

Content

Includes information on:

- Club members
- Club programs and events
- Club's involvement in National service projects
- Club's involvement in local service projects
- Club's involvement in District and National conventions
- Publicity from newspapers and other sources about the club
- Examples of club bulletin
- Names of those attending conference and conventions must be listed on entry form

Points (0-30) _____

Appearance

- Club name and number, name of club president and scrapbook committee members
- Use of Exchange logo
- Use of headlines/captions
- Use of artwork, photos, and color
- Creativity and neatness
- Pages must be numbered

Points (0-20) _____

E.W. Sprague Award 2008-2009

The E.W. Sprague Award is given annually to the Exchange Club in the Tennessee District that is judged to have had the greatest impact on its community through its program of service.

Requirements

Section 1:

In order to be eligible for the E.W. Sprague Award, a club must meet the following minimum standards:

1. Complete an **Americanism** project.
2. Complete a **Community Service** project.
3. Participate in a local or National Foundation **Child Abuse Prevention** project.
4. Complete a **Youth** project .
5. Complete a **Fund-Raising** project.

Note: The reported completion of items 1-4 plus any two additional reported projects will result in the club also receiving the National Service Award for the club year.

Section 2:

The club must complete the attached **entry form** and submit a **club scrapbook**. The scrapbook should include pictures, newspaper articles, club bulletins, etc. that support the projects your club has completed. All projects listed on the Sprague Award entry form must include page number in **scrapbook** so that project may be documented.

Scoring

1. **National service requirements, maximum 100 points:**
20 points per project will be awarded for completion of projects in Section 1. In the event a club completes a project required under Section 1 multiple times, the first completion will be awarded 20 points and each subsequent completion will be awarded 5 points as a local project.
2. **Other National service projects:**
10 points will be awarded for the first completion of each of the other National program of service projects as described in the Leadership Manual. 5 points will be awarded for subsequent completions of the same project
3. **Local service projects:**
5 points will be awarded for completion of any local program that meets a community need and is identified by the public as an Exchange Club activity.

E.W. Sprague Award Description

Page 2

4. Fund-raising activities:

10 points will be awarded for each funding raising activity not listed in Section 1.

5. Membership:

5 points will be added for each net membership gain.

6. New club building:

20 points will be awarded for each new club chartered, with a minimum of 20 charter members, during the award year.

7. Club bulletin:

10 points will be awarded if the club publishes a bulletin at least once a month.

8. District Conferences:

5 points each will be awarded for each club member in attendance.

9. District convention (previous year):

5 points will be awarded for each club member in attendance at roll call.

10. Inter-club activities:

10 points will be awarded for the completion of each qualifying inter-club activity. Examples of qualifying activities are” participating in “Traveling Gavel” program, co-sponsorship of a service project, co-sponsorship of an inter-club social, or co-sponsorship of a fund raiser.

Deadline for entry:

Both the entry form and the club scrapbook must be submitted at District convention registration prior to roll call. **Any entry not received by roll call will not be eligible.**

Examples of proper and improper scoring: #1. The Exchange Club of Rocky Top presents a Blue & Gold Award. It is decided to list the Blue & Gold as the club’s “Community Service” project in Section 1 (20 points). The Blue & Gold may NOT be entered in Section 2. If two Blue & Gold Awards were presented as two separate projects on different dates, the second award would be listed in Section 3. #2. The Exchange Club of Rocky Top receives permission to hand out American flags at the County Fair. There are 4 entrances to the Fair and 2 Exchangites cover each entrance. This is one (1) project, not four. The project may be entered in Section 1 as the Americanism project (20 points). If listed in Section 1, the project may NOT be listed as GIVEAKIDAFLAGTO - WAVE in Section 2. If the project is repeated at a different location and date, it may be listed in Section 3. #3. A “speaker” without member training or action is not a project of service. #4. A donation without member involvement is not a project of service.

**E.W. Sprague Award
2008-2009
Entry Form**

(note: Clubs should complete eight pages for this application)

Exchange Club of _____

Please enter the correct number of points and briefly describe each project completed.

Section 1: National Programs

Score 20 points for each of these completed projects.

Points

Project

Americanism (Identify, date, # of members participating):

Community Service (Identify, date, # of members participating):

Child Abuse Prevention (Identify, date, # of members participating):

Youth (Identify, date, # of members participating):

E.W. Sprague Award Entry Form
Page 2 of 8

_____ **Fund-Raising (Identify, date, # of members participating):**

_____ **Subtotal, Section 1, National Programs**

E.W. Sprague Award Entry Form

Page 3 of 8

Section 2: Other National Programs of Service

Score 10 points for each of these completed projects. Note that projects listed in Section 1 may not be re-listed here. Multiple occurrences of Section 1 or Section 2 projects should be listed in Section 3.

Points	Project
_____	Blue & Gold: _____ _____
_____	Book of Golden Deeds: _____ _____
_____	Crime Prevention: _____ _____
_____	Fire Prevention/Alarm for Life: _____ _____
_____	Family Days: _____ _____
_____	Firefighter of the Year: _____ _____
_____	Junior Police: _____ _____
_____	Law Enforcement Office of the Year: _____ _____

E.W. Sprague Award Entry Form
Page 4 of 8

_____ **National Day of Service:**

_____ **Operation Identification:**

_____ **Service to Seniors:**

_____ **Freedom Shrine:**

_____ **“Get Out the Vote”:**

_____ **GIVEAKIDAFLAGTOWAVE:**

_____ **Milestones of Freedom:**

_____ **National Defense:**

_____ **One Nation under God:**

_____ **Proudly We Hail:**

_____ **A.C.E:**

_____ **EXCEL Club Sponsorship:**

_____ **My Day in Court:**

_____ **Read Across America Day:**

E.W. Sprague Award Entry Form
Page 5 of 8

_____ **Scholarship:**

_____ **Sunshine Special:**

_____ **Young Citizenship:**

_____ **Youth of the Month/Year:**

_____ **Youth Talent:**

_____ **Child Abuse Prevention:**

_____ **Subtotal, Section 2, Other National Service Projects**

Section 4 - Refer to Scoring section of instructions

Points

Fund Raising Activities (not previously listed):

Date: _____ **Amount Raised:** _____

Description: _____

Date: _____ **Amount Raised:** _____

Description: _____

Membership:

Number of members, July 1 _____

Number of members, June 1 _____

Net gain/loss in membership _____

New club building:

New club name _____

Number of charter members _____ **Date Chartered:** _____

Club bulletin (published at least once a month.

District conference attendance

District convention attendance

Inter-Club Activities

Function: _____ **Date:** _____

Clubs involved: _____

Function: _____ **Date:** _____

Clubs involved: _____

Subtotal, Section 4

Summary of Points

_____ Subtotal for Section 1
_____ Subtotal for Section 2
_____ Subtotal for Section 3
_____ Subtotal for Section 4

_____ **Total Points**

Attendance Information

As a percentage of club membership, what is the average attendance at your club's meetings?

_____ **Less than 50%**
_____ **50-59%**
_____ **60-69%**
_____ **70-79%**
_____ **80% plus**

Child Abuse Prevention Information

Please describe your club's involvement with a local Child Abuse Prevention Center or another child abuse prevention activity:

We, the undersigned, attest that the information contained in this entry form is true, complete and accurate, to the best of our knowledge and belief.

President

Date _____

Secretary

Date _____

**The
End**